

Adjusting the print settings on your Verofy® Move

When your Verofy® Move arrives, it will be set up to automatically print after every transaction.

Remember - the **terms and conditions** of your Payment Processing Agreement state that in relation to Transactions, **you will issue a receipt for all Transactions** including all information as required by the Instructions and Card Scheme Rules and **offer a copy to the Cardholder**, and **keep securely**, in accordance with PCI SSC standards, for a period of at least 15 months from the date of the Transaction, copies of all receipts and other evidence that Card Transactions have been validly authorised.

To change your print settings from the current default - follow the steps below:

Head to the **Settings** menu from the main menu screen and select the **App Settings** option.

verofy[®].support

FRI 31ST OCTOBER

Manager

Weblink Status: DISABLED

ID: 1234

IP: OFFLINE



Wi-Fi Settings



APN Settings



Power Settings



Cellular
Settings



Display
Settings



App Settings



User Logout



Exit App



HOME



ADMIN



SETTINGS

The preset print settings will look like this. This means both the Merchant and Cardholder copies of the receipts will print automatically after every transaction.



SCREEN

Screensaver Timeout (sec)

10 - 120 seconds before screensaver is shown

 30

PRINT

To Screen

Enable to print all receipts to the screen



Merchant Receipt

Merchant copy will be printed



Merchant First

Merchant copy will be printed before customer receipt



Ask Cardholder

Customer receipt will be printed without asking



USERS

See below how to adjust the preset settings:

1. Enabling Print to Screen

To turn on Print to screen, toggle on the **To Screen** option.



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USERS

When this is enabled, you'll be presented with the Print to Screen page after a transaction. It will look similar to the below depending on the result of the transaction.

Please Select Receipt

Cardholder

Merchant

Please Select Receipt

Cardholder

Merchant

2. Prompt the user to confirm if Cardholder copy is required

To enable this option, toggle on the **Ask Cardholder** option.

When this is enabled, the terminal will print the Merchant copy of the receipt automatically, and then provide the user with the following prompt on screen.

Print cardholder receipt?

NO

YES

If you need any support adjusting the print settings on your Verofy[®] Move, [contact us](#) and we'll be happy to help!

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