

# Email a receipt

You can email a copy of the receipt to your customer by typing their email address into the **Email a receipt** section and pressing the **blue envelope to send**.

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Email a receipt

Enter email address

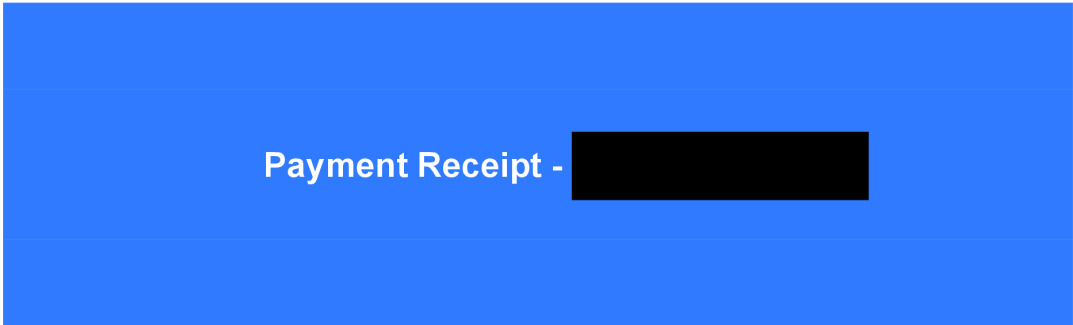


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Here's an example email receipt sent to the customer. The email also contains a PDF attachment with the receipt details.

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**From:** Verofy® Support | Receipts  
**Sent:** 22 October 2025 12:46  
**To:** Verofy® Support | Help  
**Subject:** Payment Receipt - [REDACTED]  
**Attachments:** transaction\_receipt [REDACTED]\_2025-10-22\_11-46-17.pdf



Dear Customer,

Thank you for your purchase! This email confirms that a transaction of £30.00 has been successfully processed from

[REDACTED]  
**Receipt**

<b>Trading Name</b>	[REDACTED]
<b>Trading Address</b>	[REDACTED]
<b>Date / Time</b>	2025-10-19 14:41:42
<b>Card Type</b>	Visa
<b>Credit Card (last 4 digits)</b>	**** * [REDACTED]
<b>TRANSACTION TOTAL</b>	<b>£30.00</b>

This is the transaction receipt. If you have any questions regarding the transaction, please contact us directly. For queries related to the goods or services purchased, we recommend reaching out to the merchant.

For more information, please see our latest privacy updates at <https://privacy.verofy.com>.