

# Download monthly summary statements

We'll always provide settlement breakdowns for each individual settlement and you can find out how to access these in Cloud by clicking [here](#), but we also provide monthly summary statements in Cloud.

To locate and download your monthly summary statements, head to the **Settlements** tab in Verofy® Cloud.



From the two tabs, select **Monthly settlements**.

Dashboard > Settlements

Last login: 14 Aug 2024 10:20:04  
You will be logged out in: 27:09 minutes

Monthly settlements

Awaiting data  
Expected 9:30 am tomorrow

£2.21  
Previous settlement

£5.54  
Average settlement

£210.51  
Total settled

Daily settlements

Monthly settlements

Month	Number of settlements	Total settled in month	
July 2024	2	£4.00	<a href="#">Download settlement</a>
June 2024	3	£28.70	<a href="#">Download settlement</a>
May 2024	1	£4.36	<a href="#">Download settlement</a>

Select the **Download settlement** button for the month you require the summary statement for. Here's an example of how your monthly summary statement will look:

**BUSINESS NAME**

Address line 1  
Address line 2  
Address line 3  
City  
Country  
Postcode

MID:

XXXXXXXXXXXXXXXXXX  
XXXXXXXXXXXXXXXXXX

Statement period:

June 2024

## Monthly Verofy® Statement

Total transaction volume	Verofy® Fees	Total net settled
£42.58	£13.88	£28.70

## Summary of fees

	Quantity	Verofy® Fee	Total
Authorisation fees	213	(Variable)	£8.57
Transaction fees	208	(Variable)	£4.48
Card transaction fees		(breakdown below)	£0.83
			<b>Total charges £13.88</b>

## Card group rates and fees

Card type	Channel	No. of transactions	Total value	Card rate	Card rate fees
Mastercard Commercial Credit Domestic	Verofy® Move	102	£26.23	2.25%	£0.59
Visa Consumer Debit Domestic	Verofy® Move	30	£3.76	0.49%	£0.02
Mastercard Consumer Debit Domestic	Verofy® Move	72	£7.66	0.49%	£0.04
Mastercard Commercial Credit Domestic	Verofy® Virtual Terminal	4	£4.93	3.10%	£0.18

### Verofy® Support

The Verofy® Support team will be ready to assist you. Please review the support hours which are as follows.

Verofy® Phone Support: [0330 460 4672](tel:03304604672)

Verofy® Email Support: [help@verofy.support](mailto:help@verofy.support)

Verofy® Online Support: [verofy.support](https://verofy.support)

Verofy® Settlements and bank holidays: [View dates](#)

### Verofy® Support Hours

**Verofy® Move Support Hours**

Monday – Saturday 8:00AM until 23:00PM

Sundays and bank holidays 10:00AM until 17:00PM

**Verofy® General Support Hours**

Monday – Friday 9:00AM until 17:30PM.

Closed Saturday, Sunday and bank holidays.

**Verofy® Service Status Page**

Monday – Friday 9:00AM until 17:30PM.

Keep up to date on our service status: [Click here](#)

Revision #7

Created 14 August 2024 12:53:17 by Verofy® Support

Updated 15 August 2024 11:02:40 by Verofy® Support