

# Exporting transaction data






If you need to export your filtered transaction data, you can easily do so from Verofy® Cloud.

**Currently, you can only export transactions per page, so if there are multiple pages of transactions, you may need to do more than one export.**

If you have lots of records, you can choose how many transactions to view per page (up to 100) and can select the page you need from the drop down. This bar is located at the bottom of the list of transactions.

Page 1 of 4 (86 total items) Showing 25 items per page [Page 1](#) [Next >](#) [End >>](#)

To export transaction data, head to the **Transactions** tab in Verofy® Cloud.

[Dashboard](#) [Transactions](#) [Settlements](#) [Pay](#)     [N](#) 


Dashboard > Transactions Last login: 10 May 2024 09:55:24  
You will be logged out in: 26:21 minutes

**Transaction summary: 10th April 2024 - 10th May 2024**

**£7.77**  
Gross sales transactions

**£0.00**  
Refunds transactions

**£0.00**  
Selected period ATV

Transactions for the period of **10th April 2024 - 10th May 2024**  [Advanced search](#) [Export](#)

**Reference**  
Enter Reference

**Transaction type**  
Select


**Transaction status**  
Select


**Payment channel**  
Select


**Min**  
£0.00


**Max**  
£0.00

☐ Exact amount

**Start date**  
10/04/2024 

**End date**  
10/05/2024 

**From time**  
--:-- 

**To time**  
--:-- 

[Clear](#)

☐ Exact date

[Search](#)

Filter the date range you want to export transactions for (in this example, let's say 1st April until 30th April) and make sure you've checked how many transactions are showing per page (as well as how many pages there are in total). Once filtered, press the **Export** button to choose whether to export the data as PDF or CSV (excel).

Export

PDF

CSV

PDF export example



Date	Transaction ID	Type	Status	Channel	Amount	Settlement
Transaction period: 1st April 2024 - 30th April 2024						
30 Apr 2024 - 15:01	XXXXXXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.22	Awaiting Settlement
30 Apr 2024 - 12:23	XXXXXXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.02	Awaiting Settlement
30 Apr 2024 - 12:20	XXXXXXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.10	Awaiting Settlement
29 Apr 2024 - 12:59	XXXXXXXXXXXXXXXXXXXXXXXXXX	Sale	Declined	Verofy® Move	£140.00	Awaiting Settlement
25 Apr 2024 - 13:47	XXXXXXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£2.00	Awaiting Settlement
22 Apr 2024 - 17:19	XXXXXXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£2.50	Awaiting Settlement
16 Apr 2024 - 16:49	XXXXXXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.15	Awaiting Settlement
12 Apr 2024 - 16:22	XXXXXXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.55	Awaiting Settlement
12 Apr 2024 - 16:21	XXXXXXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.25	Awaiting Settlement
12 Apr 2024 - 16:15	XXXXXXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.32	Awaiting Settlement
12 Apr 2024 - 15:59	XXXXXXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.30	Awaiting Settlement
12 Apr 2024 - 15:58	XXXXXXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.25	Awaiting Settlement
12 Apr 2024 - 11:31	XXXXXXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.10	Awaiting Settlement
12 Apr 2024 - 11:00	XXXXXXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.44	Awaiting Settlement
9 Apr 2024 - 22:13	XXXXXXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£10.00	Awaiting Settlement
9 Apr 2024 - 22:10	XXXXXXXXXXXXXXXXXXXXXXXXXX	Sale	Void	Verofy® Move	£0.55	
9 Apr 2024 - 22:08	XXXXXXXXXXXXXXXXXXXXXXXXXX	Refund	Declined	Verofy® Moto	- £2.50	Awaiting Settlement
9 Apr 2024 - 22:07	XXXXXXXXXXXXXXXXXXXXXXXXXX	Refund	Declined	Verofy® Moto	- £2.50	Awaiting Settlement
9 Apr 2024 - 22:03	XXXXXXXXXXXXXXXXXXXXXXXXXX	Refund	Declined	Verofy® Moto	- £1.22	Awaiting Settlement
9 Apr 2024 - 22:01	XXXXXXXXXXXXXXXXXXXXXXXXXX	Refund	Declined	Verofy® Moto	- £1.22	Awaiting Settlement

CSV export example

	A	B	C	D	E	F	G
1	date	transactionId	type	status	channel	amount	settlement
2	30.4.2024 15:01:13	XXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.22	Settled
3	30.4.2024 12:23:36	XXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.02	Settled
4	30.4.2024 12:20:17	XXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.10	Settled
5	29.4.2024 12:59:47	XXXXXXXXXXXXXXXXXXXXXX	Sale	Declined	Verofy® Move	£140.00	Settled
6	25.4.2024 13:47:38	XXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£2.00	Settled
7	22.4.2024 17:19:13	XXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£2.50	Settled
8	16.4.2024 16:49:29	XXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.15	Settled
9	12.4.2024 16:22:51	XXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.55	Settled
10	12.4.2024 16:21:57	XXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.25	Settled
11	12.4.2024 16:15:43	XXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.32	Settled
12	12.4.2024 15:59:20	XXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.30	Settled
13	12.4.2024 15:58:46	XXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.25	Settled
14	12.4.2024 11:31:04	XXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.10	Settled
15	12.4.2024 11:00:00	XXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£0.44	Settled
16	9.4.2024 22:13:35	XXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£10.00	Settled
17	9.4.2024 22:10:29	XXXXXXXXXXXXXXXXXXXXXX	Sale	Void	Verofy® Move	£0.55	-
18	9.4.2024 22:08:46	XXXXXXXXXXXXXXXXXXXXXX	Refund	Declined	Verofy® Move	-£2.50	Settled
19	9.4.2024 22:07:23	XXXXXXXXXXXXXXXXXXXXXX	Refund	Declined	Verofy® Move	-£2.50	Settled
20	9.4.2024 22:03:49	XXXXXXXXXXXXXXXXXXXXXX	Refund	Declined	Verofy® Move	-£1.22	Settled
21	9.4.2024 22:01:50	XXXXXXXXXXXXXXXXXXXXXX	Refund	Declined	Verofy® Move	-£1.00	Settled
22	9.4.2024 21:58:50	XXXXXXXXXXXXXXXXXXXXXX	Refund	Approved	Verofy® Move	-£1.47	Settled
23	9.4.2024 21:56:44	XXXXXXXXXXXXXXXXXXXXXX	Refund	Approved	Verofy® Move	-£1.99	Settled
24	9.4.2024 21:53:39	XXXXXXXXXXXXXXXXXXXXXX	Sale	Approved	Verofy® Move	£1.47	Settled

Revision #8

Created 9 May 2024 14:11:17 by Verofy® Support

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