

Exporting transaction data

If you need to export your filtered transaction data, you can easily do so from Verify® Cloud.

Currently, you can only export transactions per page, so if there are multiple pages of transactions, you may need to do more than one export.

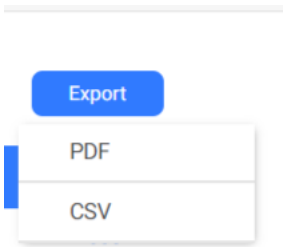
If you have lots of records, you can choose how many transactions to view per page (up to 100) and can select the page you need from the drop down. This bar is located at the bottom of the list of transactions.

Page 1 of 4 (86 total items) Showing 25 items per page Page 1 Next > End >>

To export transaction data, head to the **Transactions** tab in Verify® Cloud.

The screenshot shows the Verifly Cloud interface. At the top, there is a navigation bar with 'Dashboard', 'Transactions', 'Settlements', and 'Pay'. The 'Transactions' tab is active. On the right, there are notification icons, a settings gear, a help icon, and the Verifly logo. Below the navigation bar, the breadcrumb 'Dashboard > Transactions' is visible on the left, and the user's last login '21 Oct 2025 15:33:38' and session timeout 'You will be logged out in: 28:37 minutes' are on the right. The main content area features a 'Transaction summary' for the period '1st October 2025 - 31st October 2025'. It displays four key metrics: Gross sales transactions (£29,374.30), Refunds transactions (£55.00), Net turnover (£29,319.30), and Selected period ATV (£90.00). Below the summary is a search filter interface with a 'Search' button and an 'Export' button. The filter interface includes fields for Reference, Transaction type, Transaction status, Payment channel, Card Type, Min, and Max. It also has date and time pickers for Start date, End date, From time, and To time, along with an 'Exact amount' checkbox and a 'Clear' button.

Filter the date range you want to export transactions for (in this example, let's say 1st September until 15th September) and make sure you've checked how many transactions are showing per page (as well as how many pages there are in total). Once filtered, press the **Export** button to choose whether to export the data as PDF or CSV (excel).



PDF export example (page 1 of 3)

Date	Transaction ID	Type	Status	Channel	Amount	Settlement
Transaction period: 1st September 2025 - 15th September 2025						
14 Sep 2025 - 14:20	[REDACTED]	Refund	Approved	Verofy® Move	- £37.00	
14 Sep 2025 - 13:24	[REDACTED]	Sale	Approved	Verofy® Move	£37.00	
14 Sep 2025 - 13:23	[REDACTED]	Sale	Approved	Verofy® Move	£37.00	
14 Sep 2025 - 12:43	[REDACTED]	Sale	Approved	Verofy® Move	£50.00	
14 Sep 2025 - 12:20	[REDACTED]	Sale	Approved	Verofy® Move	£37.00	
14 Sep 2025 - 12:16	[REDACTED]	Sale	Approved	Verofy® Move	£45.00	
14 Sep 2025 - 11:39	[REDACTED]	Sale	Approved	Verofy® Move	£46.00	
14 Sep 2025 - 11:38	[REDACTED]	Sale	Approved	Verofy® Move	£40.00	
14 Sep 2025 - 11:34	[REDACTED]	Sale	Approved	Verofy® Move	£149.50	
14 Sep 2025 - 11:27	[REDACTED]	Sale	Approved	Verofy® Move	£220.00	
14 Sep 2025 - 11:11	[REDACTED]	Sale	Approved	Verofy® Move	£16.00	
14 Sep 2025 - 11:00	[REDACTED]	Sale	Approved	Verofy® Move	£95.00	
13 Sep 2025 - 16:45	[REDACTED]	Sale	Approved	Verofy® Move	£15.00	
13 Sep 2025 - 16:32	[REDACTED]	Sale	Approved	Verofy® Move	£45.00	
13 Sep 2025 - 15:50	[REDACTED]	Sale	Approved	Verofy® Move	£7.00	
13 Sep 2025 - 15:39	[REDACTED]	Sale	Approved	Verofy® Move	£10.00	
13 Sep 2025 - 15:30	[REDACTED]	Sale	Approved	Verofy® Move	£16.00	
13 Sep 2025 - 15:29	[REDACTED]	Sale	Approved	Verofy® Move	£25.00	
13 Sep 2025 - 15:17	[REDACTED]	Sale	Approved	Verofy® Move	£54.00	
13 Sep 2025 - 15:13	[REDACTED]	Sale	Approved	Verofy® Move	£97.00	
13 Sep 2025 - 14:55	[REDACTED]	Sale	Approved	Verofy® Move	£39.00	
13 Sep 2025 - 14:30	[REDACTED]	Sale	Approved	Verofy® Move	£65.00	
13 Sep 2025 - 14:21	[REDACTED]	Sale	Approved	Verofy® Move	£23.00	
13 Sep 2025 - 14:02	[REDACTED]	Sale	Approved	Verofy® Move	£35.00	
13 Sep 2025 - 13:37	[REDACTED]	Sale	Approved	Verofy® Move	£97.00	
13 Sep 2025 - 13:33	[REDACTED]	Sale	Approved	Verofy® Move	£49.00	
13 Sep 2025 - 12:58	[REDACTED]	Sale	Approved	Verofy® Move	£15.00	
13 Sep 2025 - 12:33	[REDACTED]	Sale	Approved	Verofy® Move	£220.00	
13 Sep 2025 - 12:23	[REDACTED]	Sale	Approved	Verofy® Move	£138.00	
13 Sep 2025 - 12:03	[REDACTED]	Sale	Approved	Verofy® Move	£30.00	
13 Sep 2025 - 12:02	[REDACTED]	Sale	Approved	Verofy® Move	£14.40	
13 Sep 2025 - 11:56	[REDACTED]	Sale	Approved	Verofy® Move	£295.00	
12 Sep 2025 - 17:11	[REDACTED]	Sale	Approved	Verofy® Move	£369.00	
12 Sep 2025 - 17:03	[REDACTED]	Sale	Approved	Verofy® Move	£300.00	
12 Sep 2025 - 15:59	[REDACTED]	Sale	Approved	Verofy® Move	£35.00	
12 Sep 2025 - 14:34	[REDACTED]	Sale	Approved	Verofy® Move	£46.00	

CSV export example

	A	B	C	D	E	F	G
1	date	transactionId	type	status	channel	amount	settlement
2	14.9.2025 14:20:45		Refund	Approved	Verofy® Move	-£37.00	Settled
3	14.9.2025 13:24:08		Sale	Approved	Verofy® Move	£37.00	Settled
4	14.9.2025 13:23:42		Sale	Approved	Verofy® Move	£37.00	Settled
5	14.9.2025 12:43:06		Sale	Approved	Verofy® Move	£50.00	Settled
6	14.9.2025 12:20:36		Sale	Approved	Verofy® Move	£37.00	Settled
7	14.9.2025 12:16:45		Sale	Approved	Verofy® Move	£45.00	Settled
8	14.9.2025 11:39:45		Sale	Approved	Verofy® Move	£46.00	Settled
9	14.9.2025 11:38:01		Sale	Approved	Verofy® Move	£40.00	Settled
10	14.9.2025 11:34:18		Sale	Approved	Verofy® Move	£149.50	Settled
11	14.9.2025 11:27:49		Sale	Approved	Verofy® Move	£220.00	Settled
12	14.9.2025 11:11:24		Sale	Approved	Verofy® Move	£16.00	Settled
13	14.9.2025 11:00:00		Sale	Approved	Verofy® Move	£95.00	Settled
14	13.9.2025 16:45:44		Sale	Approved	Verofy® Move	£15.00	Settled
15	13.9.2025 16:32:50		Sale	Approved	Verofy® Move	£45.00	Settled
16	13.9.2025 15:50:19		Sale	Approved	Verofy® Move	£7.00	Settled
17	13.9.2025 15:39:20		Sale	Approved	Verofy® Move	£10.00	Settled
18	13.9.2025 15:30:16		Sale	Approved	Verofy® Move	£16.00	Settled
19	13.9.2025 15:29:22		Sale	Approved	Verofy® Move	£25.00	Settled
20	13.9.2025 15:17:57		Sale	Approved	Verofy® Move	£54.00	Settled
21	13.9.2025 15:13:51		Sale	Approved	Verofy® Move	£97.00	Settled
22	13.9.2025 14:55:59		Sale	Approved	Verofy® Move	£39.00	Settled
23	13.9.2025 14:30:59		Sale	Approved	Verofy® Move	£65.00	Settled
24	13.9.2025 14:21:21		Sale	Approved	Verofy® Move	£23.00	Settled
25	13.9.2025 14:02:18		Sale	Approved	Verofy® Move	£35.00	Settled

< > Verofy Transactions (13) +

Revision #9

Created 9 May 2024 14:11:17 by Verofy® Support

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