

# Exporting transaction data

If you need to export your filtered transaction data, you can easily do so from Verofy® Cloud.






**Currently, you can only export transactions per page, so if there are multiple pages of transactions, you may need to do more than one export.**

If you have lots of records, you can choose how many transactions to view per page (up to 100) and can select the page you need from the drop down. This bar is located at the bottom of the list of transactions.

Page 1 of 4 (86 total items) Showing 25 items per page [Page 1](#) [Next >](#) [End >>](#)

To export transaction data, head to the **Transactions** tab in Verofy® Cloud.

[Dashboard](#) [Transactions](#) [Settlements](#) [Pay](#)



N

verofy

Dashboard > Transactions

Last login: 10 May 2024 09:55:24  
You will be logged out in: 26:21 minutes

Transaction summary: 10th April 2024 - 10th May 2024

£7.77

Gross sales transactions

£0.00

Refunds transactions

£0.00

Selected period ATV

Transactions for the period of 10th April 2024 - 10th May 2024

[Advanced search](#) [Export](#)

Reference

Enter Reference

Transaction type

Select

Transaction status

Select

Payment channel

Select

Min

£0.00

Max

£0.00

Start date

10/04/2024

End date

10/05/2024

From time

--:--

To time

--:--

Exact date

☐

Search

Clear

Exact amount

☐

Filter the date range you want to export transactions for (in this example, let's say 1st April until 30th April) and make sure you've checked how many transactions are showing per page (as well as how many pages there are in total). Once filtered, press the **Export** button to choose whether to export the data as PDF or CSV (excel).

Export

PDF

CSV

PDF export example



| Date   | Transaction ID               | Type   | Status   | Channel      | Amount  | Settlement          |
|--|------------------------------|--------|----------|--------------|---------|---------------------|
| Transaction period: 1st April 2024 - 30th April 2024 |                              |        |          |              |         |                     |
| 30 Apr 2024 - 15:01                                  | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.22   | Awaiting Settlement |
| 30 Apr 2024 - 12:23                                  | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.02   | Awaiting Settlement |
| 30 Apr 2024 - 12:20                                  | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.10   | Awaiting Settlement |
| 29 Apr 2024 - 12:59                                  | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Sale   | Declined | Verofy® Move | £140.00 | Awaiting Settlement |
| 25 Apr 2024 - 13:47                                  | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £2.00   | Awaiting Settlement |
| 22 Apr 2024 - 17:19                                  | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £2.50   | Awaiting Settlement |
| 16 Apr 2024 - 16:49                                  | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.15   | Awaiting Settlement |
| 12 Apr 2024 - 16:22                                  | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.55   | Awaiting Settlement |
| 12 Apr 2024 - 16:21                                  | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.25   | Awaiting Settlement |
| 12 Apr 2024 - 16:15                                  | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.32   | Awaiting Settlement |
| 12 Apr 2024 - 15:59                                  | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.30   | Awaiting Settlement |
| 12 Apr 2024 - 15:58                                  | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.25   | Awaiting Settlement |
| 12 Apr 2024 - 11:31                                  | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.10   | Awaiting Settlement |
| 12 Apr 2024 - 11:00                                  | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.44   | Awaiting Settlement |
| 9 Apr 2024 - 22:13                                   | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £10.00  | Awaiting Settlement |
| 9 Apr 2024 - 22:10                                   | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Sale   | Void     | Verofy® Move | £0.55   |                     |
| 9 Apr 2024 - 22:08                                   | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Refund | Declined | Verofy® Moto | - £2.50 | Awaiting Settlement |
| 9 Apr 2024 - 22:07                                   | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Refund | Declined | Verofy® Moto | - £2.50 | Awaiting Settlement |
| 9 Apr 2024 - 22:03                                   | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Refund | Declined | Verofy® Moto | - £1.22 | Awaiting Settlement |
| 9 Apr 2024 - 22:01                                   | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | Refund | Declined | Verofy® Moto | - £1.22 | Awaiting Settlement |

CSV export example

|    | A                  | B                      | C      | D        | E            | F       | G          |
|----|--------------------|------------------------|--------|----------|--------------|---------|------------|
| 1  | date               | transactionId          | type   | status   | channel      | amount  | settlement |
| 2  | 30.4.2024 15:01:13 | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.22   | Settled    |
| 3  | 30.4.2024 12:23:36 | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.02   | Settled    |
| 4  | 30.4.2024 12:20:17 | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.10   | Settled    |
| 5  | 29.4.2024 12:59:47 | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Declined | Verofy® Move | £140.00 | Settled    |
| 6  | 25.4.2024 13:47:38 | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £2.00   | Settled    |
| 7  | 22.4.2024 17:19:13 | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £2.50   | Settled    |
| 8  | 16.4.2024 16:49:29 | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.15   | Settled    |
| 9  | 12.4.2024 16:22:51 | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.55   | Settled    |
| 10 | 12.4.2024 16:21:57 | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.25   | Settled    |
| 11 | 12.4.2024 16:15:43 | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.32   | Settled    |
| 12 | 12.4.2024 15:59:20 | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.30   | Settled    |
| 13 | 12.4.2024 15:58:46 | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.25   | Settled    |
| 14 | 12.4.2024 11:31:04 | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.10   | Settled    |
| 15 | 12.4.2024 11:00:00 | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £0.44   | Settled    |
| 16 | 9.4.2024 22:13:35  | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £10.00  | Settled    |
| 17 | 9.4.2024 22:10:29  | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Void     | Verofy® Move | £0.55   | -          |
| 18 | 9.4.2024 22:08:46  | XXXXXXXXXXXXXXXXXXXXXX | Refund | Declined | Verofy® Move | -£2.50  | Settled    |
| 19 | 9.4.2024 22:07:23  | XXXXXXXXXXXXXXXXXXXXXX | Refund | Declined | Verofy® Move | -£2.50  | Settled    |
| 20 | 9.4.2024 22:03:49  | XXXXXXXXXXXXXXXXXXXXXX | Refund | Declined | Verofy® Move | -£1.22  | Settled    |
| 21 | 9.4.2024 22:01:50  | XXXXXXXXXXXXXXXXXXXXXX | Refund | Declined | Verofy® Move | -£1.00  | Settled    |
| 22 | 9.4.2024 21:58:50  | XXXXXXXXXXXXXXXXXXXXXX | Refund | Approved | Verofy® Move | -£1.47  | Settled    |
| 23 | 9.4.2024 21:56:44  | XXXXXXXXXXXXXXXXXXXXXX | Refund | Approved | Verofy® Move | -£1.99  | Settled    |
| 24 | 9.4.2024 21:53:39  | XXXXXXXXXXXXXXXXXXXXXX | Sale   | Approved | Verofy® Move | £1.47   | Settled    |

Revision #8

Created 9 May 2024 14:11:17 by Verofy® Support

Updated 14 May 2024 11:39:08 by Verofy® Support