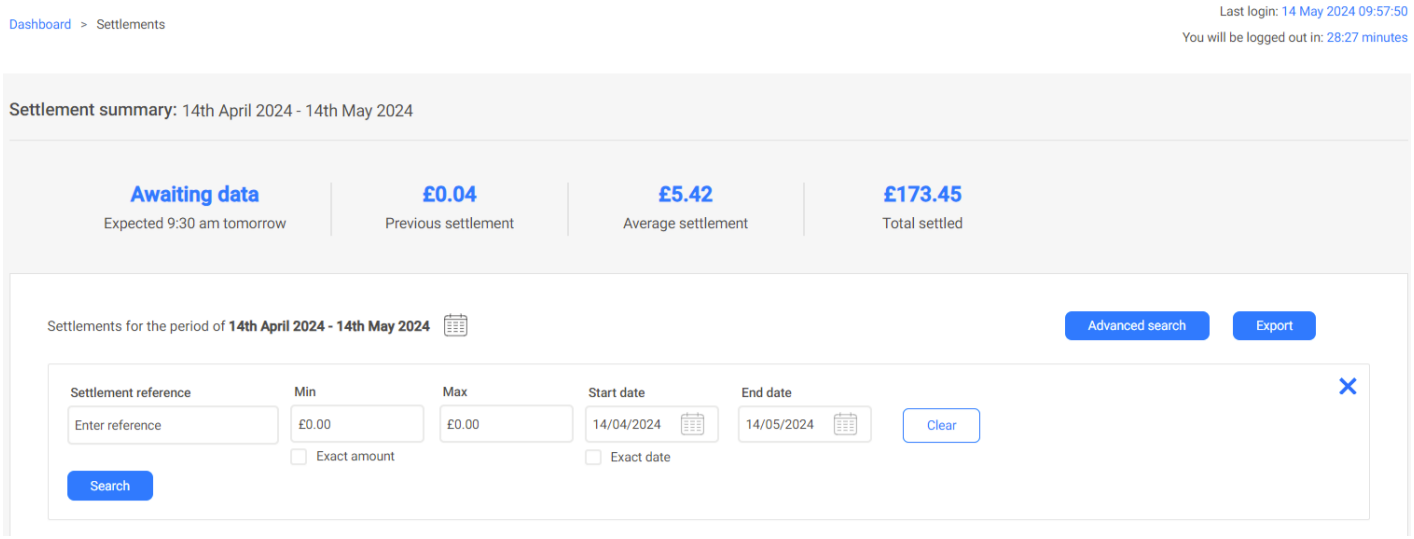
Finding a specific settlement

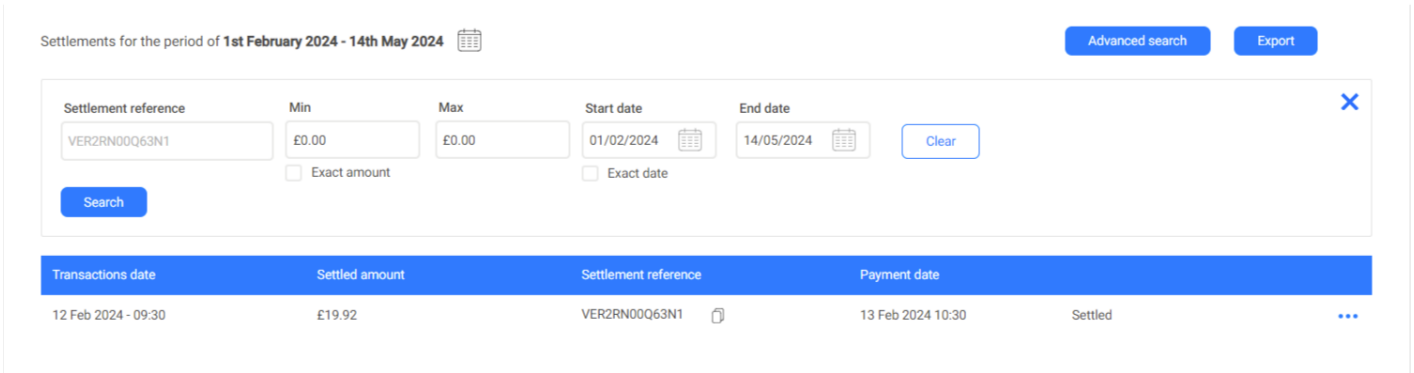
To locate a specific settlement, head to the **Settlements** tab in Verofy® Cloud.



Select the **Advanced search** button to open the options for filtering settlement data.



The easiest way to find a specifc settlement is to filter the settlement reference, or the amount of the settlement if you know it. Press **Search** to find the settlement. You can also search for all settlements within a certain date range. In the example below, I have searched for a specific settlement reference.



Click to find out how to **export settlement data**, **view settlement detail**, **download PDF or excel breakdowns for a settlement** or **request support on a settlement**.

If you are having trouble finding a specific settlement, or need support with using the filters in the Settlements tab, **contact us**.

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