

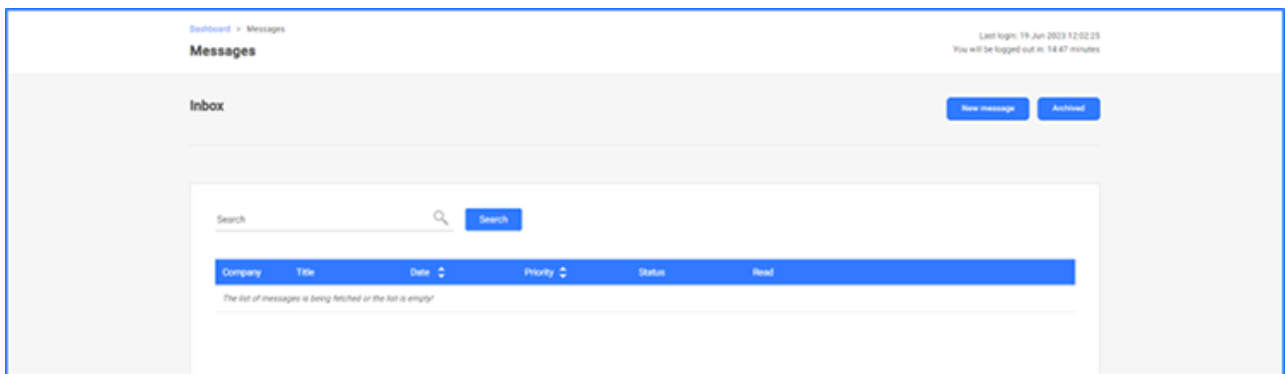
# Here if you need us

If you need us, we're happy to help.

1. Login to Verofy® Cloud, and look for the envelope icon at the top right of the banner at the top of the screen. This takes you to your message centre.



2. You can send us a message by pressing the **New message** button.



3. Create your message by adding the subject then writing your message. You can set priority via the drop down on the right hand side. You'll also be able to upload attachments if you need to. Once you're ready to send, press **send message**.

Dashboard > Messages > Create

Last login: 19 Jun 2023 12:02:25  
You will be logged out in: 14:17 minutes

## Messages

### New message

Enter subject:

Low Priority ▼

Welcome to Active Support messaging.

Here you can reach out to the support team who are here to help via our internal messaging system.

Alternatively, please review our online support [www.active.support](http://www.active.support) for more information.

Type your message

Send Message

Cancel

Upload a document

- We'll receive your message, and work on it as soon as we can. We'll send notifications when there's an update.

Revision #2

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