

Updating email address

Start off by logging into Verofy® Cloud. If you need help doing so, click [here](#).

Head to the initial of your name at the top right of your screen in Verofy® Cloud, it's normally in a circle.

image.png and or type unknown

Click the **Edit profile** option, you'll be directed to the Users tab within the Settings area of Verofy® Cloud.

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If you want to update your email address, you'll need to authenticate the change. Enter your new email address, and then press the **Authenticate Change** button.

You'll be asked to enter the six digit verification code sent to your mobile number via SMS.

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Here's what the SMS you receive will look like.

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If the code is entered correctly, you'll see the success message at the top right of the screen.

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To save the change of email address, make sure you press the [Save](#) button on the screen. Failure to do so may mean the new email address is not saved.

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The email address is now successfully updated.

Revision #7

Created 10 May 2024 14:37:37 by Verofy® Support

Updated 3 November 2025 17:20:14 by Verofy® Support