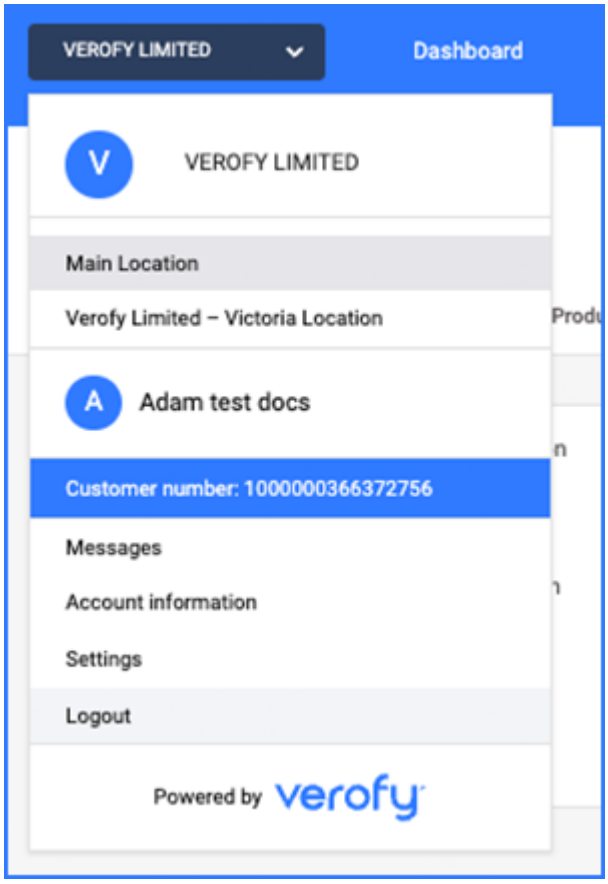
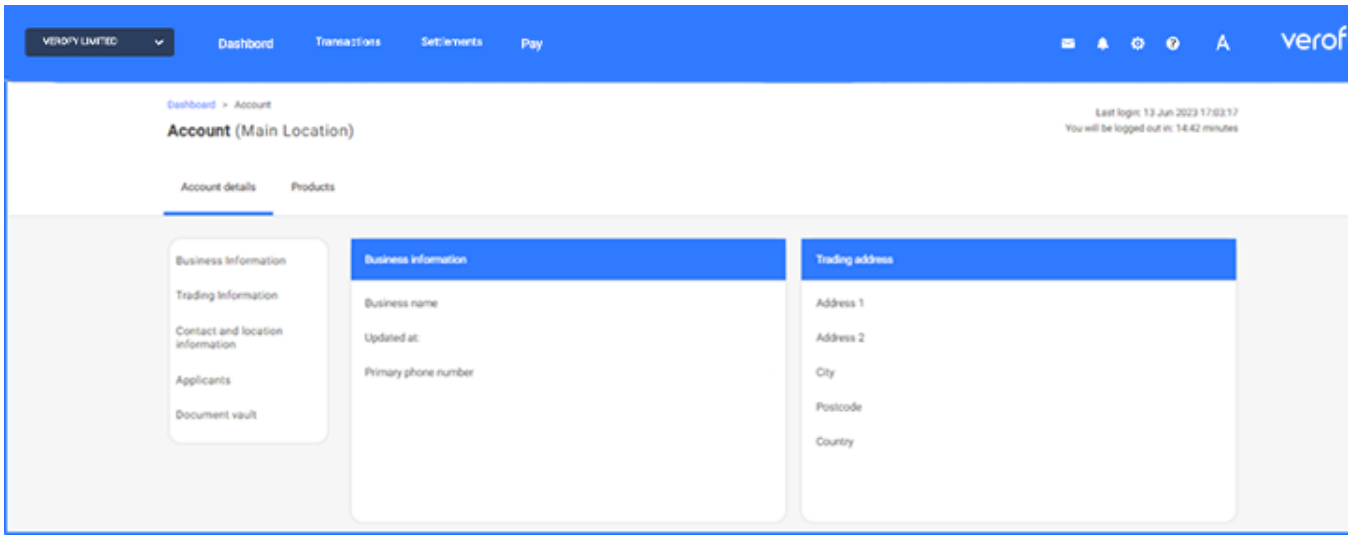
Uploading your logo onto the Verofy® Move receipt

This page shows you how you can personalise your Verofy® Move receipt logo with your business's logo.

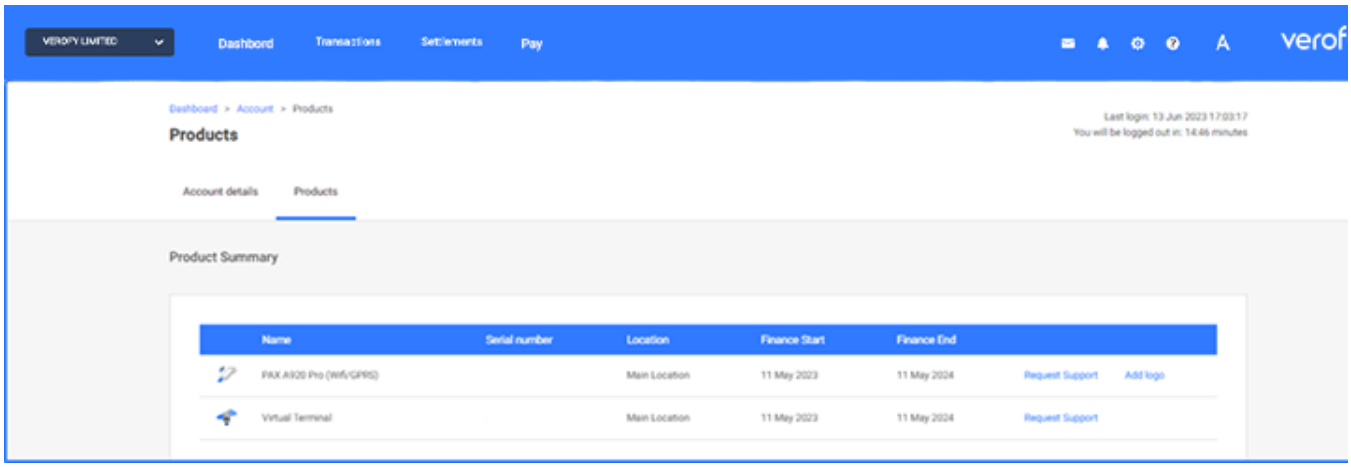
1. From your cloud dashboard, select the drop down arrow and ensure you have selected the location which you want to change the receipts for. Select **Account information** from the list.



2. Click into the **Products** tab from the **Account** page.



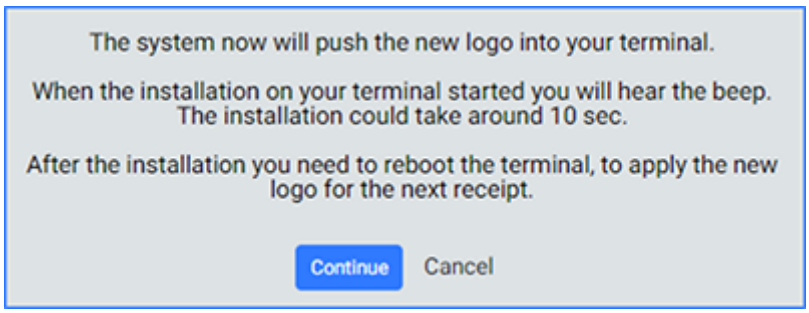
3. From the Verofy® Move record, click the **Add logo** button.



4. To add your logo, press **Upload logo** and select your logo. Be sure to check the **logo requirements** section to make sure the logo you are adding is suitable. Once you've added the logo, press save.



5. You'll then see the pop up appear - this confirms what will happen next. The system will send the logo to the terminal.



6. The time for download depends on your internet speed. Don't reboot until you hear the terminal chime (this indicates the download is in progress on the terminal. You can reboot the terminal by holding down on the power button on the right hand side of the terminal for a few seconds, then selecting the **Restart** option.

7. Once the terminal reboots, you'll need to log back in with your user ID and password.

The next transaction you take should have the updated logo. If it doesn't, contact us in app and we'll check this out.

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